

NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT
CITIZEN'S OVERSIGHT COMMITTEE
MEASURE Q

Fiscal Year 2016-2017

ANNUAL REPORT

THIS REPORT IS HEREBY ADOPTED BY THE NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT CITIZEN'S OVERSIGHT COMMITTEE PURSUANT TO EDUCATION CODE SECTION 15280(B) AND SUBMITTED TO THE PUBLIC IN CONFORMANCE WITH SUCH SECTION. Adopted: October 26, 2017

I. MEMBERSHIP OF THE NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT CITIZEN'S OVERSIGHT COMMITTEE:

Citizen's Oversight Committee (COC) Members:

- Mary Bill
- Wendy David
- Larry Ford
- Barbara Georgianna
- Brenda Rosdahl
- Erin Taylor, Chairman

II. ACTIVITIES OF THE NORTHERN HUMBOLDT UNION HIGH SCHOOL DISTRICT CITIZEN'S OVERSIGHT COMMITTEE

1. COC meeting October 19, 2016, 5:30 p.m., NHUHSD District Office Learning Center.

COC members present:

- Karen Banning
- Don Harling
- Bev Dutra
- Lisa Johnson
- Brenda Rosdahl
- Laurie Takao

The following business was conducted at this meeting:

- The minutes of the May 12, 2016, meeting were approved
- End of Year Financial Report for 2015-2016 Measure Q was reviewed
- Current Financial Report for the 2016-2017 Measure Q was reviewed
- Preparation of the 2015-2016 Annual Report

2. COC Meeting November 2, 2016 5:30 p.m. NHUHSD District Office Learning Center

COC members present:

- Karen Banning

- Don Harling
- Bev Dutra
- Laurie Takao

The following business was conducted at this meeting:

- The Final Draft of the 2015-2016 Annual Report was approved

3. COC meeting March 8, 2017, 5:30 p.m. NHUHSD District Office Learning Center

COC members present:

- Karen Banning
- Don Harling
- Erin Taylor
- Laurie Takao

The following business was conducted at this meeting:

- The minutes of the October 19, 2016, meeting were approved
- The minutes of the November 2, 2016, meeting were approved
- Current Financial Report for 2016-2017 Measure Q was reviewed
- The 2015-2016 Measure Q Audit conducted by Robertson & Associates, CPA was reviewed

4. COC meeting October 3, 2017, 5:30 p.m. NHUHSD District Office Learning Center

COC members present:

- Mary Bill
- Wendy David
- Larry Ford
- Barbara Georgianna
- Brenda Rosdahl
- Erin Taylor

The following business was conducted at this meeting:

- The COC Bylaws, Ethics policy and role of the committee were reviewed
- Erin Taylor was elected Chair of the COC
- Larry Ford was elected Vice Chair of the COC
- The minutes of the March 8, 2017, meeting were approved
- End of Year Financial Report for 2016-2017 Measure Q was reviewed
- Current Financial Report for 2017-2018 Measure Q was reviewed
- Preparation of the Annual Report to the board was discussed

III. REPORT AND FINDINGS OF THE CITIZENS OVERSIGHT COMMITTEE

1. The COC has met regularly. The meetings have been briefly described in this report. Minutes of the COC meetings are on file with the School District and are posted on the District web site. <http://nohum.k12.ca.us/NHUHSD>.
2. The COC has received reports, updates, and information on the expenditure of Measure Q

Bond funds and reviewed project expenditures related to projects authorized under Measure Q.

3. Measure Q Bond funds have been expended on the identified projects authorized by Measure Q. Education Code 15278 (b)(1).
4. No Measure Q Bond monies have been spent on teacher/administrative salaries or other school operating expenses. Education Code 15278 (b)(2).
5. Independent audit reports were reviewed and the COC will review new audit reports in the coming fiscal year.
6. The COC has received all necessary and requested technical and administrative assistance from the School District. Education Code 15278.
7. The District website is operating and includes information regarding Measure Q and the COC. Education Code 15278(b). This includes minutes of the COC meetings and reports issued by the COC including Annual Reports.
8. Based on the foregoing information, the Northern Humboldt Union High School District is in compliance with the requirements of Article XIII A 1(b)(3) of the California Constitution.

IV. CONTACT INFORMATION

Comments, questions, and suggestions can be forwarded to the COC through the School District at the following address:

Northern Humboldt Union High School District
2755 McKinleyville Avenue
McKinleyville, CA 95519

707-839-6481